

Document Requirement List

Self Employed

Applicant

✍ I. T. Returns	:	Last 3 years (With C. A. Certified P&L, B/s. or Audit Report – if applicable)
✍ Bank Statements	:	Last 6 months (Current & Savings Accounts)
✍ Identity Proof	:	PANcard
✍ Business Establishment Certificate	:	Gumastadhara Certificate/ Sales Tax / VAT / Excise Registration Certificate
✍ Current Office Address Proof	:	Telephone Bill / Electricity Bill
✍ Current Residence Address Proof	:	Telephone Bill / Electricity Bill
✍ Continuity Proof of Last 3 years	:	Only if current employment period is less than One year
✍ Photograph	:	1 Recent Colour passport size
✍ 1 Cheque for Processing Fees	:	In Favour of Axis Bank Ltd. A/c Processing Fees
✍ Current Loan Details (If Any)	:	Loan Account Statement / Repayment Schedule / Welcome letter / Sanction Letter

Co – Applicant

Co – Applicant is a person who is joint applicant on loan. We can also club the income of Co – Applicant to maximize the loan amount in that case Co – Applicant also needs to provide the same papers mentioned for the Applicant.

(If Non Financial)

✍ Identity Proof	:	PANcard
✍ Photograph	:	1 Recent Colour passport size

Document Requirement List

In Case Of Partnership Firm

Following documents are required of Partnership firm

✍ I. T. Returns	:	Last 3 years (With C. A. Certified P&L, B/s. or Audit Report – if applicable)
✍ Bank Statements	:	Last 6 months
✍ Business Establishment Certificate	:	Gumastadhara Certificate/ Sales Tax / VAT / Excise Registration Certificate
✍ Partnership Deed	:	Executed between all the partners
✍ C. A. Certificate	:	Stating current profit sharing ratio
✍ PANcard	:	Clear copy

In Case Of Private Limited Company

Following documents are required of Private Limited Company

✍ I. T. Returns	:	Last 3 years (With Audit Report)
✍ Bank Statements	:	Last 6 months
✍ Business Establishment Certificate	:	Gumastadhara Certificate/ Sales Tax / VAT / Excise Registration Certificate
✍ Memorandum & Articles of Association	:	
✍ C. A. Certificate	:	Stating current share holding pattern
✍ PANcard	:	Clear copy

Note:-

- ? All the papers required in photocopy norm.
- ? All the papers must be self attested / signed by an individual (Applicant & Co-Applicant) and with company seal / stamp on all papers of company.